

Anti –Ragging Committee & Anti-ragging Squad

The Rizvi college of architecture has constituted the Anti Ragging Committee and anti-ragging squad in 2014. The main objective of the committee is to aware the students of dehumanizing effect of ragging inherent in its perversity and to keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence through continuous vigilance with the help of anti-ragging squad & to take all necessary measures for prevention of ragging inside the Campus and also to consider the complaints received from the students and conduct enquiry and create a report with punishment recommended for the offenders.

The new members for the Anti ragging committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof Zainul Bivji (Professor)	Member
Prof Probuddha Mukherjie (Associate Professor)	Member
Mr. Akif Ali (President student council)	Member

To keep continuous vigilance, an anti-ragging squad is formed. The composition of the squad is as follows

Name	Designation
Prof. Ejaz Kashmiri(Vice-Principal)	Member
Mr. Satyendra Singh (superintendent)	Member
Mrs. Swati Palekar(Librarian)	Member
Mr.Kaif Bhati(student council 23)	Member
Mr.Zaid Baroudgar(student council 23)	Member

Students' Grievance Redressal Committee/Cell

The Students' Grievances Committee was formed in April 2016 to address certain grievances of the students as outlined in under clause (F) of Section 2 of the University Grants Commission Act, 1956. The Student Grievance Redressal Committee aims to resolve the grievances of the students with highest standards of integrity, fairness and confidentiality. The objective of the Committee is to provide an opportunity for the students to freely express their grievance, with utmost anonymity. Besides that, committee set up a mechanism for speedy and expeditious resolution of the grievance and provide an appropriate counseling to the students in the process of resolving the grievance and also promoting cordial relationship amongst the students

The new members for the committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri(Vice Principal)	Member
Prof Stuti Borwanker (Associate Professor)	Member
Prof Shabbir Shakir(Associate Professor)	Member
Mr. Rajendra Shinde(Sr. Clerk)	Member
Mr. Akif Ali(President- student council 23)	Member

VISHAKHA COMMITTEE (women's Grievance)

The women's grievance committee was formed in 1994, Later in the year 2023 it is named as Vishakha Committee in compliance with the guidelines on sexual harassment prevention in the workplace, issued by the Hon'ble Supreme Court of India in 1997 (Vishakha Judgement). The cell is intended to take utmost care of the grievances of girl students and female employees in the campus.

The basic aim of the Vishakha Committee is to purely safeguard the rights of female students and female staff and to maintain the healthy and safe environment for girls and women employees. Also to create a setting of gender justice in a Co-Ed college where men and women work together with a sense of personal security and dignity.

The new members for the committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Tania Shah(Professor)	Member
Prof. Sona Gandhi (Asso. Professor)	Member
Mrs. Swati Palekar(Librarian)	Member
Mrs. Rama Kulkarni(Sr. Clerk)	Member

FACULTY/STAFF GRIEVANCE COMMITTEE

Faculty/Staff grievance committee was formed in 2009. Later on it is reformed as per the F.No. 1-103/AICTE/GRC/Regulation/2021 of the All-India Council for Technical Education, notification dated March 22, 2021, 'A Grievance Redressal Committee (GRC) for faculty/staff members has been constituted on June 2021. The committee aims to provide opportunities for redressal of certain grievances of Faculty/Staff Members already appointed in any institution, as well as those seeking appointment to such institutions, and a mechanism thereto. Grievance, means and includes, complaint(s) made by an aggrieved Faculty/Staff Members(s) in respect of the all services related matters namely non-payment of salaries/wages, discrepancies between their wages, termination without giving any reason and any other liability which is directly connected with their service and causing financial loss any harm or trauma.

The new members for the committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri(Vice Principal)	Member
Mr. Satyendra Singh (superintendent)	Member

Equal Opportunity cell

Equal Opportunity Cell was set up by Assumption College in April 2023, to address the issues concerning Scheduled Caste, Scheduled Tribe, Other Backward Class and Persons with Disabilities, as per the 'Guidelines for Scheme of Equal Opportunity Centre for Colleges XII Plan.

The basic aim of the Equal Opportunity Cell is to ensure that students and faculty belonging to various diverse backgrounds of community, religion, region, gender or ability are not deprived of their basic opportunities and to enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination.

The composition of the cell is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri (Vice Principal)	Member
Prof. Tania Shah (Professor)	Member
Prof. Daksh Jain (Asst. Professor)	Member
Mr. Rajendra Shinde(Sr. Clerk)	Member

Formation of GREEN CLUB

The Green Club (GC) was established in Rizvi College of Architecture on August 11, 2023. Green club is established to facilitate Youth engagement and water Stewardship among the students as per the MOU signed between Department of technical education (DTE), Mumbai with UNICEF.

The faculty members are appointed as the members of the Green Club with student volunteers. They will be responsible for conducting and coordinating all the activities of the green club for Rizvi College of Architecture. Principal may add or remove the members of the green club as and when required. Refer the annexure for guidelines and rules of the green club.

The composition of the green club is as follows:

Name	Designation
Prof Stuti Borwanker (Associate Professor)	Programme officer 1
Prof Vivek Kodoor (Assistant Professor)	Programme officer 2
Vidhi Patwari(Student Sem 03)	President (Youth)
Niharika Parkar (Student Sem 03)	Vice President (Youth)
Vedant Bhavsar(Student Sem 03)	Campaign Coordinator (Youth)
Aryan Ghadshi(Student Sem 03)	Documentation Coordinator (Youth)

College development Committee

College development committee was established in Jan.2020. The main aim of the committee is to prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extracurricular activities and to decide about the overall teaching programs or annual calendar of the college and also to make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college.

The new members for the committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Dr. Akhtar Hasan Rizvi (President, RES)	Chairperson
Mr. Shahbaz Khan(Management nominee)	Member
Prof Meera Malegaonkar (Principal)	Secretary
Prof. Ejaz Kashmiri (Co-ordinator, IQAC)	Member
Prof. Malini Rajalakshmi (Professor)	Member
Prof. Sona Gandhi (Asso. Professor)	Member
Prof Shabbir Shakir (Associate Professor)	Member
Prof. shivani singh (Nominated Member -Education)	Local Member
Dr. Pallavi Latkar (Nominated Member -Industry)	Local Member
Ar. Swapnil Bhole (Nominated Member -Research)	Local Member
Ar. Aquil Rizvi (Nominated Member -Social Service)	Local Member
Mrs. Swati Palekar (Librarian)	Member
Mr. Satyendra Singh (Superintendent)	Member
Mr. Akif Ali (President- student council)	Member
Ms. Mahek Lasne (Secretary- student council)	Member

Internal Quality Assurance Cell (I.Q.A.C)

The Internal quality assurance cell was established in June 2018 to provide excellence in Architectural education to create best professionals. "Quality Policy" is the major objective of our IQAC through continuous monitoring and constant follow-up of undergoing activities.

The committee is a Nodal Agency for monitoring the working of the Institution and is committed to overall quality enhancement in the college. It is committed to the culture of quality through the process of continuous monitoring and improvement by developing a student centric approach which provides a conducive teaching-learning and research environment with the ambience of creativity, wisdom and team spirit to orient the talents of students with human values for making a positive contribution to society.

The new members for the committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri (Vice Principal)	Co-ordinator
Prof. Tania Shah (Professor)	Member
Prof. Sona Gandhi (Asso. Professor)	Member
Prof. Hanisha Chotani (Asst. Professor)	Member
Mrs. Swati Palekar(Librarian)	Member
Mr. Satyendra Singh (superintendent)	Member

Research & publication committee

The Research and publication Committee was established in 2002. The committee was established to encourage the faculty members to undertake interdisciplinary, intra-disciplinary, Multidisciplinary research projects. The research articles and paper should be sent or presented to local / state / national / international journals or conferences. The proposals should be submitted to various government and non-government funding agencies, and to the undersigned through the convener of the above committee. Committee also maintain uniformity by providing guideline and format for thesis to faculties and students. The new members for the committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Malini Rajalakshmi (Professor)	Member
Prof. Minaz Ansari (Professor)	Member
Prof. Probuddha Mukherjie (Associate Professor)	Member
Prof. Daksh Jain(Asst. Professor)	Member
Mrs. Swati Palekar(Librarian)	Member

Library(KRC) Committee

The library (Knowledge Resource Centre) committee was established in Rizvi College of Architecture in June 2014. Library committee plays an advisory and advocacy role regarding the Library on matters of general policy, planning, programs, goals, and objectives in its support of teaching, learning, research and community-building needs of the college. The Library Committee is composed of experienced members of the Staff who have sound academic knowledge. The Principal of the College is Chairperson of Committee & Librarian is a Member Secretary.

The new members for the committee for the present academic year 2023-24 are appointed on June 01,2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof Minaz Ansari (Professor)	Member
Prof Vrinda Gokhale (Associate Professor)	Member
Prof Stuti Borwanker (Associate Professor)	Member
Mrs. Swati Palekar(Librarian)	Secretary

Academic council

Academic council was established in May 1993. The Academic Council shall primarily be concerned with all the academic affairs of the college, encompassing academic staff, academic planning, instructional issues, students, co-curricular activities, residence halls and discipline and so on. It is the responsibility of the Academic Council to endeavor and ensure the best practices are implemented and standards are maintained. Academic council is continuously assessing the programme and leading to quality improvement.

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Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri(Vice Principal)	Member
Prof. Tania Shah(Professor)	Member
Prof. Minaz Ansari(Professor)	Member
Prof. Vrinda Gokhale(Asso. Professor)	Member

Training and placement cell

We incorporate the best global academic practices, which make students thought leaders who can prove their mettle in the industry. Training and placement cell established in March 2023. Rizvi College of Architecture aims at providing firms with architects who are an appropriate fit for the organization's needs. We always endeavor to build such capabilities among the students in a systematic manner. The training and placement division, led by a senior and experienced person, has a focused approach to prepare students right from the second year of joining the college. The preparation process addresses such areas as building relationships and projecting a personality that is appropriate to a young graduate taking an assignment in an architectural firm.

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Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Zainul Bivji (Professor)	member
Prof. Dilshad Tyabji (Professor)	member
Prof Stuti Borwanker (Associate Professor)	member

Exam committee

Exam committee was established in May 1993. The committee focuses on conducting the examinations and making policy decisions in regard to organizing and holding examinations, improving the system of examinations, appointing the paper setters, examiners, moderators and also prepare the schedule of dates of holding examinations and declaration of the results. The committee shall also oversee and regulate the conduct of examinations in the institution. It deals with all the matters in relation to examinations and shall hear the complaints received pertaining to any matter arising out of conduct of examinations and decide the course of action.

The new members for the committee for the present academic year 2023-24 are appointed on June 01, 2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri (Vice Principal)	Member
Prof. Sheela Bhole (Asst. Professor)	Member
Prof. Reeza Shaikh (Asst. Professor)	Member
Prof. Shabbir Shakir (Asso. Professor)	Member

Human Resource cell (Staff selection committee)

Human resource cell was established in April 2023. The objective of the human resource cell is to evaluate the requirement of teaching staff for the institute and plan accordingly to recruit adequate qualitative faculty on merit. Cell members are to prepare an interview schedule to conduct for the short listed applicants and also to develop criteria that assure those faculty members that possess sufficient academic and professional qualifications. Besides this they have to review and improve the orientation and mentoring program for new faculty.

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Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri (Vice Principal)	Member
Prof Vivek Kodoor (Assistant Professor)	Member
Mrs. Swati Palekar (Librarian)	Member
Mr. Satyendra Singh (superintendent)	Member

Alumni affairs

Alumni affairs was established in May 1998. This Committee was set up to strengthen the affable relationship among alumni, students, faculty and other members of the Rizvi College of Architecture worldwide family. This committee aims to foster, nurture and leverage the vast industry exposure and experience of our alumni network in the course of institution building.

The new members for the committee for the present academic year 2023-24 are appointed on June 01, 2023. The composition of the committee is as follows:

Name	Designation
Prof Meera Malegaonkar (Principal)	Chairperson
Prof. Ejaz Kashmiri (Vice Principal)	member
Prof Zainul Bivji (Professor)	Member
Prof. Shabbir Shakir (Asso. Professor)	Member
Prof. Sailee Gosavi (Asst. Professor)	Member

Event Planning and Management Committee

Event planning and management was established in April 2023. The committee promotes and arranges extracurricular, co-curricular activities to bring out the talents of students. It is responsible for all intra and inter college events such as ArchFest, conference, Friday forum, sports events in the institute as per the tentative dates included in the academic calendar. The Convener of the committee shall conduct a meeting to discuss and delegate tasks.

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Prof Minaz Ansari (Professor)	Member
Prof. Shabbir Shakir(Asso. Professor)	Member
Prof. Sailee Gosavi(Asst. Professor)	Member